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**Code of Conduct – Policy**

**GenYZ Mentoring**

**Purpose**

## The intention of this policy is to set out general principles regarding the conduct expected of mentors and young people in the course of any activities undertaken as part of the program.

**Definitions**

## Crisis situation is any event that is, or may lead to, an unstable and dangerous situation affecting anyone involved in the program.

## High risk activity means any activity that exposes program participants to a high level of danger (some practical examples may include riding a motorbike, horse riding, some water activities, extreme sports and adventure activities).

**Policy**

**Mentors**

Our Code of Conduct requires a mentor to:

* be a positive role model to a young person
* be honest, reliable, punctual and true to their word
* be positive in attitude, expression and dealings with young people
* take notice of a young person’s reactions to them and adapt their approach if necessary
* consider their own and the young person’s safety and security
* immediately advise program staff of any concerns regarding the young person
* know, understand and protect the rights of young people
* respect the privacy of other mentors and young people, and the confidentiality of information acquired during mentoring activities
* respect the rights and responsibilities of the young person’s family or carers, their teachers, school and any professional person working with them
* encourage without hint of coercion
* continue to build their mentoring skills by attending relevant training and support sessions
* abide by the law, and comply with any and all applicable policies and procedures of GenYZ.

A mentor must not:

* impose their opinions on a young person
* give or loan money to a young person
* engage in intrusive conversations with a young person’s family or carers, their teachers, school or any professional person working with them
* engage in mentoring or program activities while affected by drugs or alcohol, or smoke around young people
* wear inappropriate clothes, including clothes displaying slogans or images of sex, violence, drugs, discrimination or advertising alcohol
* transport a person who is not a GenYZ program participant in any vehicle, for any reason (e.g. a young person’s friend or family)
* take a young person on a high-risk activity, or engage in a high risk activity with a young person
* attempt to deal personally with a crisis situation, and must notify program staff if such a crisis situation arises
* enter into any sexual or otherwise inappropriate relationships with a young person or their family/guardian or friends
* administer any form of punishment (e.g. confiscating personal items, physical or corporal punishment or verbal reprimand) on a young person.

**Young People**

Our Code of Conduct requires a young person to:

* be honest, reliable, punctual and true to their word
* respond to a mentor’s messages or attempt to make contact as soon as possible
* respect the rights and responsibilities of the mentor
* respect the privacy of personal information about mentors and other young people and program participants
* consider their own and other young people, mentors, program participants and program staff’s safety and security
* let their parents or program staff know if they have a concern about the program or their mentor
* abide by the law, and comply with any and all applicable policies and procedures of GenYZ.

A young person must not:

* engage in unreasonably risky or aggressive behaviour
* dress in inappropriate or overly exposing clothing
* ask a mentor to drive another person anywhere
* be under the influence of drugs or alcohol or smoke during mentoring or other program activities
* ask a mentor to loan or give them money or expect them to always pay for food, drinks or activities
* try to deal with an issue or crisis situation alone – program staff must be informed immediately about any issues or crisis situation.

Name ………………………………………………. Name ……………………..………………………..

(Mentor) (Young person)

Signed ………………………………………………. Signed……………………………………………….  
   
  
Date ………………………………………………. Date ……………………………………………….