

**How do I encourage schools to refer students and to be involved and supportive of the program?**

* Find a contact, such as the welfare coordinator or year coordinator, who you can promote the program and act as a champion for the program within the school.
* Demonstrate the previous success of the program to showcase to new schools you plan to involve.
* Document positive stories (and quantitative data) from previous programs to demonstrate its impact to school staff.
* Make sure you have clear documentation about what the school is required to contribute to ensure the program is successful.
* If your program is well run it will gain a reputation and the school environment ‘grapevine’ will ensure that it is highly regarded and supported.
* Be persistent with your follow ups to encourage higher levels of engagement.
* Have a sample MoU that clearly outlines school and the programs obligations.